Vestal Central Schools

Vestal, New York

BOARD OF EDUCATION

REGULAR MEETING

Tuesday, October 8, 2013

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| PRESENT: | ALSO PRESENT: |
| Kim Myers, President – ABSENT | Superintendent Mark LaRoach |
| Joan Miller, Vice President | School Business Administrator Jeffrey Ahearn |
| Mark Browning | Director of Instruction Laura Lamash |
| Jerry Etingoff | District Negotiator Keith Olivet |
| David Hanson | School District Attorney Michael Sherwood |
| John Hroncich - ABSENT | District Clerk Kay Ellis |
| Glenna Pitarresi | Student Government Representative Nate Grossman |
| Michon Stuart |  |
| Phyllis Wiley – ABSENT | About 100+ Visitors |

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| The Board meeting was called to order at 7:00PM by Board Vice-President Joan Miller in the Cafetorium at the Glenwood Elementary School. The Pledge of Allegiance was recited, led by a Glenwood student. | #116-14  Call to Order and Pledge of Allegiance |
| Principal Doreen McSain welcomed everyone and introduced students from Kindergarten, grades 1 and 2 who recited poems they had learned regarding space and stars. By a grant from the Vestal School Foundation, the Digital Dome was housed at Glenwood for a week to teach lessons about the solar system and outer space. The Board was able to see a demonstration inside the dome of the solar system, constellations and other planets. Chorus students from grades 4 and 5 performed. | #117-14  Spotlight on Glenwood Elementary School |
| On motion by David Hanson, second by Michon Stuart, the Board voted 6 to 0 to adjourn immediately into Executive Session to discuss recommendations from the Committee on Special Education and the Committee on Preschool Special Education. A matter regarding the status of a staff member was reviewed. | #118-14  Executive Session |
| The Board returned to open session at 7:35 PM. |  |
| On motion by Mark Browning, second by Michon Stuart, the Board voted 6 to 0 to approve the minutes of the September 24, 2013 meeting as written. | #119-14  Approval of Minutes |
| None. | #120-14  Public Comments on Agenda Items |
| Student Government Representative:  --Spirit Week was held last week, ending with a pep rally on Friday. There was a huge turnout for Homecoming activities. Student government is considering making a donation to the Senior Citizens Valentine’s Day Dance, featuring a swing band. The King Bruin Dance is being planned for December.  Vice-Board President Joan Miller reported:  Liaisons: Tioga Hills PTA met last week and are planning fall activities. African Road PTO is sponsoring a visiting author on October 25th and doing fundraising with the Cider Mill. They are also looking into starting a website to enhance communication and there will be an after-school dance program. GSCA will sponsor Muffins with Mom and Donuts with Dad. Their book fair was held on Curriculum Night and the program of tote bags with 10 books is continuing. CAPTO donated money to teachers to help with out-of-pocket expenses.  --Kim Myers cannot attend the high school’s PTA meeting tomorrow night; Glenna will try to attend for her.  --The agenda for the Board retreat next week will include a comprehensive update on the current sports program.  --The Board will hear a student appeal next Tuesday.  --The pep rally last week was awesome.  --BOCES annual dinner meeting is tomorrow night, the speakers will be from NYSSBA. Any issues that Board members would like addressed should be emailed to Joan Miller.  Superintendent Mark LaRoach reported:  --The Board retreat will begin at 4:00pm Wednesday, 10/16 in the Board Conference Room. Several areas will be reviewed, including curriculum/academic challenges, financial status and the Athletic program.  --Angelo Gallo from Piaker & Lyons reported to the Board the status of the District in regards to the annual external audit. He thanked everyone for their cooperation and noted that there were no deficiencies or findings made. He complimented the District on controlling spending especially since there was a decrease in revenue of $800,000, mostly due to lost State Aid. The District received an un-modified opinion, the highest level there is.  --District staff viewed the 1.6 acres of land that is scheduled to be donated to the District; no environmental issues were seen.  --Laura Lamash was included in a Binghamton University panel discussion with the deans of education regarding APPR. | #121-14  Reports |
| On motion by Michon Stuart, second by Mark Browning, the Board voted 6 to 0 to accept Schedule E (Enrollment Report) and Schedule F (Travel and Conference Requests); and approve Schedule P (Personnel). | #122-14  Acceptance of Schedules E and F; Approval of Schedule P |
| Under Schedule P, the following changes in personnel were made: |  |

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| **SCHEDULE IP 4A** | | | | | |
| **TEMPORARY APPOINTMENTS: INSTRUCTIONAL SUBSTITUTES** | | | | | |
| The Superintendent of Schools hereby recommends the APPROVAL of the following INSTRUCTIONAL TEMPORARY APPOINTMENTS (SUBSTITUTES): | | | | | |
| NAME | INSTRUCTIONAL LEVEL | CERTIFICATION | DEGREE | EFFECTIVE DATE | REMARKS |
| Dunlap, Jenna | Elementary | Initial | BS | 10/9/13 |  |
| Hays, Joseph | Elementary | Initial | MS | 10/9/13 |  |
| Parlett, Tracy | Elementary/Special Education | Initial | MSED | 10/9/13 |  |
| St. Denis, Erika | Music | Initial | BM | 10/9/13 |  |

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| **SCHEDULE IP 4B** | | | | | |
| **TEMPORARY APPOINTMENTS: ABOVE CONTRACT** | | | | | |
| Attached please find pages 4 and 5 of a master list of above contract positions for the 2013-14 school year. We are asking for approval for the person, position and stipend that is underlined and in bold print. Board meeting date: October 8, 2013 | | | | | |
| **Area of Appointment** | **Area/Bldg** | **Stipend** | **Posted** | **Name** | **Approved** |
| INTRAMURALS | | | | | |
| **Elementary** | **Fall** | **$500.00** |  | **Daglio, Steven** | **10/8/13** |
| DEPARTMENT CHAIRPERSONS | | | | | |
| **Reading** | **K-12** | **TBD** | **5/22/13** | **Evans, Sarah** | **10/8/13** |

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| **SCHEDULE NIP 1** | | | | |
| **RESIGNATIONS: NON-INSTRUCTIONAL** | | | | |
| The Superintendent of Schools hereby recommends the APPROVAL of the following NON-INSTRUCTIONAL RESIGNATION: | | | | |
| NAME | POSITION | SHIFT/BLDG | EFFECTIVE DATE | REMARKS |
| Light, Laurie | Teacher Aide Monitor (PT) | Clayton Avenue | 10/3/13 | Personal reasons |
| Seery, Lisa | Teacher Aide | African Road | 10/7/13 | Personal reasons |
| Vargason, Jack | Bus Attendant | Transportation | 10/7/13 | Personal reasons |

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| **SCHEDULE NIP 4** | | | | | |
| **PROBATIONARY APPOINTMENT: NON-INSTRUCTIONAL** | | | | | |
| The Superintendent of Schools hereby recommends the APPROVAL of the following NON-INSTRUCTIONAL PROBATIONARY APPOINTMENT: | | | | | |
| NAME | POSITION | SHIFT/BLDG | PROBATION PERIOD | SALARY | REMARKS |
| Considine Dwyer, Anne | Senior Typist | Administration | 10/9/13-10/8/14 | TBD | 52 wk probationary period |

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| **SCHEDULE NIP 10** | | | | |
| **LEAVE OF ABSENCE: NON-INSTRUCTIONAL** | | | | |
| The Superintendent of Schools hereby recommends the APPROVAL of the following NON-INSTRUCTIONAL LEAVE OF ABSENCE: | | | | |
| NAME | POSITION | SHIFT/BLDG | EFFECTIVE DATES | REASON |
| Grausgruber, Carolynn | Teacher Aide | High School | 10/7/13-10/25/13 | Medical reasons |

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| **SCHEDULE NIP 11** | | | | | |
| **CHANGES IN STATUS: NON-INSTRUCTIONAL** | | | | | |
| The Superintendent of Schools hereby recommends the APPROVAL of the following NON-INSTRUCTIONAL CHANGES IN STATUS: | | | | | |
| NAME | POSITION | SHIFT/BLDG | CHANGE | EFFECTIVE | REASON |
| Brogdale, Ronald | Bus Driver PT/S | Transportation | To: Bus Driver | 9/27/13 |  |
| Nelson, Judith | Bus Driver | Transportation | To: Bus Driver PT/S | 8/29/13 |  |

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| On motion by Glenna Pitarresi, second by David Hanson, the Board voted 6 to 0 to approve the following resolution:  The Superintendent of Schools requested from the Board of Education authorization to hold an examination pursuant to Education Law §913 for a particular employee of the District.  RESOLVED, that Dr. Mary Hartshorn is appointed medical inspector for the District and is authorized to conduct an examination on the employee pursuant to Education Law §913 at a cost not to exceed $2000.00 on or about October 21, 2013 at 9:00 am or anytime thereafter. | #123-14  Section 913; Employee Examination |
| On motion by Glenna Pitarresi, second by Jerry Etingoff, the Board voted 6 to 0 to approve the following resolution:  RESOLVED, that the President or Vice-President of the Board of Education be authorized to sign the Memorandum of Agreement with Broome Community College to provide the Fast Forward program to qualified students during the 2013-14 school year, per attached. | #124-14  Memorandum of Agreement with Broome Community College |
| On motion by Michon Stuart, second by David Hanson, the Board voted 6 to 0 to approve the following resolution:  RESOLVED, that the Board of Education President or Vice-President be authorized to enter into a Business Associate Agreement with SIEBA, Ltd. for the administration of the Flexible Benefit Plan, as written; and also  RESOLVED, that the President or Vice-President of the Board of Education be authorized to enter into a Business Associate Agreement with SIEBA, Ltd. for the administration of the Dental Plan for the Vestal Teachers’ Association, as written; and also  RESOLVED, that the President or Vice-President of the Board of Education be authorized to enter into a Business Associate Agreement with SIEBA, Ltd. for the administration of the Dental Plan for all other covered Vestal employees, as written. | #125-14  Contracts with SIEBA, Ltd. |
| On motion by David Hanson, second by Glenna Pitarresi, the Board voted 6 to 0 to approve the following resolution:  RESOLVED, that the Board of Education pursuant to its authority under Section 1709(12) of the Education Law hereby accepts the following gift:    Description Approx. Value Donor Recipient  Take Charge of $1,064.68 Target Corporation Vestal Central  Education Donation School District  (Middle School) | #126-14  Acceptance of Gift |
| On motion by Glenna Pitarresi, second by Jerry Etingoff, the Board voted 6 to 0 to approve the following resolution:  RESOLVED, that the President or Vice-President of the Board of Education be authorized to sign a contract with Opportunities for Broome, Inc. (Head Start Grantee) to provide services for preschool children enrolled in Head Start for the 2013-14 school year. | #127-14  Contract with Opportunities for Broome, Inc./Head Start |
| On motion by Glenna Pitarresi, second by David Hanson, the Board voted 6 to 0 to approve the following resolution:  The Superintendent of Schools hereby recommends to the Board of Education that the services of Daniel Fletcher be terminated in accordance with Civil Service Law §73. Daniel Fletcher submitted written remarks in regard to this recommendation. | #128-14  Civil Service Law §73 |
| On motion by David Hanson, second by Michon Stuart, the Board voted 6 to 0 to approve the following resolution:  RESOLVED, that the Board of Education accepts the External Audit Report for the fiscal year July 1, 2012 to June 30, 2013 as submitted by the district’s auditing firm, Piaker and Lyons P.C. | #129-14  Acceptance of External Audit Report for 2012-13 |
| On motion by Jerry Etingoff, second by David Hanson, the Board voted 6 to 0 to approve the following resolution:  RESOLVED, that the President or Vice-President of the Board of Education be authorized to sign the Lease Agreement with the Board of Cooperative Educational Services (BOCES) for instructional space located at Tioga Hills Elementary, Vestal Hills Elementary, Vestal Middle School and Vestal High School for the Oaktree Program from July 1, 2013 through June 30, 2014 at a total cost of $69,175.00 ; and  RESOLVED, that the President or Vice President of the Board of Education be authorized to sign the Lease Agreement with the Board of Cooperative Educational Services (BOCES) for non- instructional space located at Tioga Hills Elementary School for related services from July 1, 2013 through June 30, 2014 at a total cost of $5,835.00. | #130-14  BOCES Rental of Facilities |
| On motion by David Hanson, second by Glenna Pitarresi, the Board voted 6 to 0 to approve the following resolution:  RESOLVED, that the Board of Education give permission for Drama Club students from the Middle School  to travel to Honeoye Falls-Lima High School on March 29, 2014 for a workshop on acting and dancing. There is no cost to the District for this trip. | #131-14  Field Trip Approval – Middle School Drama Club to Honeoye Falls-Lima High School |
| On motion by Glenna Pitarresi, second by Jerry Etingoff, the Board voted 6 to 0 to approve the following resolution:  WHEREAS, the property owners and Town Assessor have requested correction for real property taxes,  the Superintendent of Schools hereby recommends the approval of such correction for the property owners delineated below for the reasons outlined on the submitted application.  Town Tax Map # Taxes Billed Actual Taxes Owner  Vestal 189.11-1-12 $ 679.23 $ 209.16 Ehrhardt, Erwin  Vestal 188.07-1-17 $1,321.09 $ 0 Guldenschuh, Justine | #132-14  Tax Roll Corrections |
| None. | #133-14  Voice of the Public |
| **Tuesday, October 15, 2013 – 5:30 PM Executive Session Meeting – Student Appeal**  Board Conference Room; Administration Building  **Wednesday, October 16, 2013 – 4:00 PM; Board Development**  Board Conference Room; Administration Building  **Tuesday, October 22, 2013 – 7:00 PM; Regular Meeting**  Board Conference Room; Administration Building | #134-14  Future Meetings |
| On motion by Davis Hanson, second by Michon Stuart, the Board voted 6 to 0 to adjourn immediately into Executive Session to discuss an update on VAA negotiations, an appeal to a student suspension, a student attendance issue, and a review of two staff issues. | #135-14  Executive Session |
| On motion by David Hanson, second by Jerry Etingoff, the Board voted 6 to 0 to adjourn immediately. | #136-14  Adjournment |
| The meeting was adjourned at 9:00 PM. |  |

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Kay Ellis, District Clerk

Vestal Central Schools

Vestal, New York

BOARD OF EDUCATION

EXECUTIVE SESSION #1

Tuesday, October 8, 2013

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| PRESENT: | ALSO PRESENT: |
| Kim Myers, President – ABSENT | Superintendent Mark LaRoach |
| Joan Miller, Vice President | Director of Instruction Laura Lamash |
| Mark Browning | School Business Administrator Jeffrey Ahearn |
| Jerry Etingoff | District Negotiator Keith Olivet |
| David Hanson | School District Attorney Michael Sherwood |
| John Hroncich – ABSENT | District Clerk Kay Ellis |
| Glenna Pitarresi |  |
| Michon Stuart | Anne Tristan, Director of Special Education |
| Phyllis Wiley – ABSENT |  |

Executive Session commenced at 7:22 PM in the Library Media Center of Glenwood Elementary School.

Recommendations and annual reviews of the Committee on Special Education and the Committee on Preschool Special Education were on the agenda. Board members had copies of the IEPs for each student made available to them prior to the meeting and had reviewed them. Board members gave due consideration to each case before voting.

On motion by Jerry Etingoff, second by Mark Browning, the Board voted 5 to 0 to accept the recommendations and annual reviews of the Committee on Special Education and the Committee on Preschool Special Education for all students considered.

Glenna Pitarresi abstained from the vote.

A matter regarding the status of a staff member was reviewed, along with a student issue.

The session was adjourned at 7:35 PM.

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Kay Ellis, District Clerk

Vestal Central Schools

Vestal, New York

BOARD OF EDUCATION

EXECUTIVE SESSION #2

Tuesday, October 8, 2013

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| PRESENT: | ALSO PRESENT: |
| Kim Myers, President – ABSENT | Superintendent Mark LaRoach |
| Joan Miller, Vice President | Director of Instruction Laura Lamash |
| Mark Browning | School Business Administrator Jeffrey Ahearn |
| Jerry Etingoff | District Negotiator Keith Olivet |
| David Hanson | School District Attorney Michael Sherwood |
| John Hroncich – ABSENT | District Clerk Kay Ellis – dismissed 8:46pm |
| Glenna Pitarresi |  |
| Michon Stuart |  |
| Phyllis Wiley – ABSENT |  |

Executive Session commenced at 8:20 PM in the Library Media Center of the Glenwood Elementary School.

The Board was updated on VAA and VTA negotiations. Student issues discussed were an appeal of a suspension, a student residency question and a discipline incident.

The session was adjourned at 9:00 PM.

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Kay Ellis, District Clerk

2013 10-8 MIN