Vestal Central Schools

Vestal, New York

BOARD OF EDUCATION

REGULAR MEETING

Tuesday, August 27, 2013

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| PRESENT: | ALSO PRESENT: |
| Kim Myers, President | Superintendent Mark LaRoach |
| Joan Miller, Vice President | School Business Administrator Jeffrey Ahearn |
| Mark Browning | Director of Instruction Laura Lamash |
| Jerry Etingoff | District Negotiator Keith Olivet |
| David Hanson- arrived 7:01pm | School District Attorney Michael Sherwood |
| John Hroncich | District Clerk Kay Ellis |
| Glenna Pitarresi – ABSENT | Student Government Representative – ABSENT |
| Michon Stuart |  |
| Phyllis Wiley - ABSENT | About 22 Visitors |

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| The Board meeting was called to order at 7:00 PM by Board President Kim Myers in the Board conference room of the Administration Building. The Pledge of Allegiance was recited. | #077-14  Call to Order and  Pledge of Allegiance |
| On motion by Michon Stuart, second by Joan Miller, the Board voted 6 to 0 to adjourn immediately into Executive Session to discuss recommendations from the Committee on Special Education and the Committee on Preschool Special Education. Two items of particular personnel, §75 charges and a staff position, were also discussed. | #078-14  Executive Session |
| The Board returned to open session at 7:25 PM. |  |
| On motion by Joan Miller, second by Jerry Etingoff, the Board voted 7 to 0 to approve the minutes of the August 13, 2013 meeting as written. | #079-14  Approval of Minutes |
| None. | #080-14  Public Comments on Agenda Items |
| Student Government Representative reported: none.  Board President Kim Myers reported:  Liaisons: A building parent group meeting schedule will be distributed. Board members are asked to contact the Board president if they cannot attend a scheduled meeting. They are also encouraged to meet with the building principal and attend a staff meeting.  --The Board’s Code of Conduct was distributed and quickly reviewed.  --Previous staff member Thomas Walls contacted our football coach to arrange a visit and scrimmage Saturday with his Canadian football team. Mr. Walls’ students will stay with Vestal football players.  --New staff welcome/end of summer picnic will be held at noon tomorrow at the Administration building.  --Freshman orientation is August 29th.  --Athletic programs are going well so far.  Superintendent Mark LaRoach reported:  --Three new instructional staff members were introduced to the Board.  --Current elementary enrollment figures were discussed.  --A list of under-enrolled courses was distributed to the Board and reviewed.  --A three-day workshop was held with instructional administrators last week. Discussions included broad enrichment for all students and the use of the IB learner profile as a character education tool.  --Attendance at the BOCES Superintendent’s Retreat this week was disappointing. A change in direction is being looked at, moving beyond focusing on APPR training.  --BOCES first day of instruction is Thursday, Sept 5th; they have a in-service day on Wednesday, Sept 4th, which is our first day of instruction. Vestal students who are enrolled in a full day BOCES program will not attend school on Wednesday. If they are a half day BOCES student, they will only attend during the ½ day they spend at the high school.  --This reinforces the idea of a common student attendance calendar for all BOCES component districts. The Board president will email John Paske regarding this subject.  --With the volume of work associated with the new testing, the scoring and distribution of test data and the opening of the new school year, the Board retreat will be scheduled in mid-October. Board members are asked to check availability for the week of October 14th for a 4-hour session. | #081-14  Reports |

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| On motion by Joan Miller, second by Mark Browning, the Board voted 7 to 0 to accept Schedule A (Treasurer’s Report-July), Schedule B (Year-to-Date Budget Report-July), Schedule C (Internal Auditor’s Report-July), Schedule H (Bid Awards) and Schedule I (Budget Transfers); and approve Schedule P (Personnel). | #082-14  Acceptance of Schedules A, B, C, H & I; Approval of Schedule P |
| Under Schedule P, the following changes in personnel were made: |  |

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| SCHEDULE IP 1 | | | | |
| RESIGNATION: INSTRUCTIONAL | | | | |
| The Superintendent of Schools hereby recommends the APPROVAL of the following INSTRUCTIONAL RESIGNATION: | | | | |
| NAME | POSITION | TENURE AREA | EFFECTIVE DATE | REASON |
| Scheuerman, Annamae | Substitute Teacher |  | 8/30/13 | Other employment |

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| SCHEDULE IP 3 | | | | | | | |
| PROBATIONARY APPOINTMENTS: INSTRUCTIONAL | | | | | | | |
| The Superintendent of Schools hereby recommends the APPROVAL of the following INSTRUCTIONAL PROBATIONAL APPOINTMENTS: | | | | | | | |
| NAME | POSITION | TENURE AREA | CERT | PROBATION PERIOD | TENURE DATE | SALARY | REMARKS |
| Cooney, Alanna | Physical Education Teacher | Special Subject Area: Physical Education | Initial | 9/1/13-6/30/16 | 9/1/16 | TBD |  |
| Mignerey, Sandra | Science Teacher | Academic Area: Science | Permanent | 9/1/13-6/30/15 | 9/1/15 | TBD | Previous NYS Tenure |

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| SCHEDULE IP 4A | | | | | |
| TEMPORARY APPOINTMENTS: INSTRUCTIONAL SUBSTITUTES | | | | | |
| The Superintendent of Schools hereby recommends the APPROVAL of the following INSTRUCTIONAL TEMPORARY APPOINTMENTS (SUBSTITUTES): | | | | | |
| NAME | INSTRUCTIONAL LEVEL | CERTIFICATION | DEGREE | EFFECTIVE DATE | REMARKS |
| Bedford, Caitlin | French | Initial | BA | 9/1/13 |  |
| Dutkowsky, Christopher | Physical Education | Initial | BS | 9/2/13-11/22/13 | Permanent Sub |
| McKinley, Brian | Social Studies | Initial | MAT | 9/1/13-1/31/14 | Permanent Sub |
| Roach, Kristina | Deaf & Hearing/Elementary/Special Education | Initial | MS | 9/1/13 |  |
| Thesier, Leslie | Math | Initial | MAT | 9/3/13-11/22/13 | Permanent Sub |

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| SCHEDULE IP 4B | | | | | |
| TEMPORARY APPOINTMENTS: ABOVE CONTRACT | | | | | |
| Attached please find pages 5 and 9 of a master list of above contract positions for the 2013-14 school year. We are asking for approval for the person, position and stipend that is underlined and in bold print. Board meeting date: August 27, 2013 | | | | | |
| **Area of Appointment** | **Area/Bldg** | Stipend | Posted | Name | APPROVED |
| DEPARTMENT CHAIRPERSONS | | | | | |
| **Library** | **K-12** | TBD | 5/22/13 | Cornwell, Tracey | 8/27/13 |
| OTHER | | | | | |
| **Odyssey of the Mind Coordinator** | **K-12** | $2631.00 | 5/22/13 | Smith, Scott | 8/27/13 |

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| SCHEDULE IP 9 | | | | | | | | | | |
| RECALL APPOINTMENTS: INSTRUCTIONAL | | | | | | | | | | |
| The Superintendent of Schools hereby recommends the APPROVAL of the following INSTRUCTIONAL RECALL APPOINTMENTS: | | | | | | | | | | |
| NAME | | POSITION | TENURE AREA | | CERTIF | | EFFECTIVE | SALARY | | REMARKS |
| Baechtle, Cheryl | | Elementary Teacher | Elementary | | Permanent | | 9/1/13 | TBD | |  |
| McAllister, Denise | | Elementary Teacher | Elementary | | Permanent | | 9/3/13 | TBD | | Long-term sub |
| Summerfield, Laurie | | Elementary Teacher | Elementary | | Professional | | 9/1/13 | TBD | |  |
| SCHEDULE NIP 1 | | | | | | | | | | |
| RESIGNATIONS: NON-INSTRUCTIONAL | | | | | | | | | | |
| The Superintendent of Schools hereby recommends the APPROVAL of the following NON-INSTRUCTION RESIGNATIONS: | | | | | | | | | | |
| NAME | POSITION | | | SHIFT/SCHOOL | | EFFECTIVE DATE | | | REMARKS | |
| Rought, Mary | 0.5 Teacher Aide | | | Vestal Hills | | 8/19/13 | | | Other employment | |
| Zalenski, Nicole | Teacher Aide | | | African Road | | 8/26/13 | | | Relocation | |

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| SCHEDULE NIP 4 | | | | | |
| PROBATIONARY APPOINTMENT: NON-INSTRUCTIONAL | | | | | |
| The Superintendent of Schools hereby recommends the APPROVAL of the following NON-INSTRUCTIONAL PROBATIONARY APPOINTMENT: | | | | | |
| NAME | POSITION | SHIFT/SCHOOL | PROBATION PERIOD | SALARY | REMARKS |
| Schneider, Suzanne | Cook Manager | Tioga Hills | 9/1/13-10/26/14 | TBD | 52 wk probationary period |

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| SCHEDULE NIP 8A | | | |
| TEMPORARY APPOINTMENT/SUBSTITUTE: NON-INSTRUCTIONAL | | | |
| The Superintendent of Schools hereby recommends the APPROVAL of the following NON-INSTRUCTIONAL APPOINTMENT - SUBSTITUTE: | | | |
| NAME | POSITION | EFFECTIVE DATE | REMARKS |
| \*Westbrook, Patricia | Teacher Aide PT/S | 9/1/13 |  |

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| SCHEDULE NIP 8A.A | | | |
| RESOLUTION FOR EMERGENCY CONDITIONAL APPOINTMENT | | | |
| TEMPORARY APPOINTMENT/SUBSTITUTE: NON-INSTRUCTIONAL | | | |
| The Superintendent of Schools, having advised the Board of Education that an emergency conditional appointment is necessary in relation to an appointment of an employee, and the Board having passed policy in relation to the safety of children, and the prospective employee having filed a statement regarding criminal convictions and the Superintendent having forwarded to the State Education Department an application for conditional appointment and the fingerprints of the prospective employee, and on recommendation of the Superintendent, it is RESOLVED, that the following emergency conditional appointment is hereby made, and  BE IT FURTHER RESOLVED that this appointment shall expire upon the passage of 20 business days or the approval of the appointment of such individual, whichever occurs first. | | | |
| NAME | POSITION | EFFECTIVE DATE | REMARKS |
| Westbrook, Patricia | Teacher Aide PT/S | 9/1/13 |  |

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| SCHEDULE NIP 9B | | | | | |
| PART TIME NON-COMPETITIVE APPOINTMENTS: NON-INSTRUCTIONAL | | | | | |
| The Superintendent of Schools hereby recommends the APPROVAL of the following NON-INSTRUCTIONAL PART TIME NON-COMPETITIVE APPOINTMENTS: | | | | | |
| NAME | POSITION | SHIFT/BLDG | PROBATION PERIOD | SALARY | REMARKS |
| \*Drake, Tammy | Teacher Aide (Monitor) PT 4 hrs/day | Clayton Avenue | 9/1/13-10/26/14 | $6711 |  |
| \*Matt, Lori | Teacher Aide (Monitor) PT 4 hrs/day | Vestal Hills | 9/1/13-10/26/14 | $6711 |  |
| \*Thurm, Jacqueline | Teacher Aide (Monitor) PT 4 hrs/day | Tioga Hills | 9/1/13-10/26/14 | $6711 |  |

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| SCHEDULE NIP 9B.A | | | | | |
| RESOLUTION FOR EMERGENCY CONDITIONAL APPOINTMENT | | | | | |
| PART TIME NON-COMPETITIVE APPOINTMENTS: NON-INSTRUCTIONAL | | | | | |
| The Superintendent of Schools, having advised the Board of Education that emergency conditional appointments are necessary in relation to appointments of employees, and the Board having passed policy in relation to the safety of children, and the prospective employees having filed statements regarding criminal convictions and the Superintendent having forwarded to the State Education Department an application for conditional appointments and the fingerprints of the prospective employees, and on recommendation of the Superintendent, it is RESOLVED, that the following emergency conditional appointments are hereby made, and BE IT FURTHER RESOLVED that these appointments shall expire upon the passage of 20 business days or the approval of the appointments of such individuals, whichever occurs first. | | | | | |
| NAME | POSITION | SHIFT/BLDG | PROBATION PERIOD | SALARY | REMARKS |
| Drake, Tammy | Teacher Aide (Monitor) PT 4 hrs/day | Clayton Avenue | 9/1/13-10/26/14 | $6711 |  |
| Matt, Lori | Teacher Aide (Monitor) PT 4 hrs/day | Vestal Hills | 9/1/13-10/26/14 | $6711 |  |
| Thurm, Jacqueline | Teacher Aide (Monitor) PT 4 hrs/day | Tioga Hills | 9/1/13-10/26/14 | $6711 |  |

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| SCHEDULE NIP 12 | | | | | |
| ABOLITON OF POSITIONS: NON-INSTRUCTIONAL | | | | | |
| The Superintendent of Schools hereby recommends the ABOLITION of the following NON-INSTRUCTIONAL POSITIONS: | | | | | |
| NAME | POSITION | SHIFT/BLDG | CHANGE | EFFECTIVE | REASON |
|  | 2.0 Teacher Aides |  |  | 9/1/13 |  |

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| SCHEDULE NIP 12 | | |
| ATTACHMENT FOR Schedule NIP 12; August 27, 2013 | | |
| NAME and/or Position | REMARKS | PREFERRED ELIGIBLE LIST |
| Bussom, Joan (0.5) | Excessed | N/A |
| Knapp, Danielle (0.5) | Excessed | N/A |
| Rapczynski, Susan (0.5) | Excessed | N/A |
| Scelsi, Celeste (0.5) | Excessed | N/A |

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| On motion by David Hanson, second by Mark Browning, the Board voted 7 to 0 to approve the following resolution: RESOLVED, that the Board of Education of the Vestal Central School District enter into a contract with Sally Colleti to allow her to transport her child to the BOCES Oaktree Program from July 1, 2013 through June 30, 2014 and to be reimbursed at the prevailing IRS mileage rate. | #083-14  Transportation Contract with Parent |
| On motion by David Hanson, second by John Hroncich, the Board voted 7 to 0 to approve the following resolution: RESOLVED, that charges be preferred against an employee of the Vestal Central School District in accordance with Civil Service Law§75 and the employee and be given notice of such charges. Michael D. Sherwood, Esq. is hereby appointed hearing officer. Because of the need to proceed expeditiously, request proposals have not been made but it is noted that Mr. Sherwood has the background and qualifications to serve as hearing officer and has acted in the past as hearing officer for other Boards of Education. | #084-14  Civil Service Law §75 Charges |
| Second reading of the following proposed policy revisions:  5410 – Purchasing (revised)  5510 – Accounting of Funds (revised)  5672 – Information Security Breach and Notification (revised) On motion by Joan Miller, second by Mark Browning, the Board voted 7 to 0 to approve these policies. | #085-14  Policies |
| None. | #086-14  Voice of the Public |
| **Tuesday, September 10, 2013 – 6:00 PM; Regular Meeting (BOE photo at 5:30)**  Board Conference Room; Administration Building  **Tuesday, September 24, 2013 – 7:00 PM; Regular Meeting**  Board Conference Room; Administration Building | #087-14  Future Meetings |
| On motion byDavid Hanson, second by Joan Miller, the Board voted 7 to 0 to adjourn into Executive Session to discuss the status of negotiations with District bargaining units. | #088-14  Executive Session |
| On motion byDavid Hanson, second by John Hroncich, the Board voted 7 to 0 to adjourn immediately. The meeting was adjourned at 8:55 PM. | #089-14  Adjournment |

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Kay Ellis, District Clerk

Vestal Central Schools

Vestal, New York

BOARD OF EDUCATION

EXECUTIVE SESSION #1

Tuesday, August 27, 2013

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| PRESENT: | ALSO PRESENT: |
| Kim Myers, President | Superintendent Mark LaRoach |
| Joan Miller, Vice President | School Business Administrator Jeffrey Ahearn |
| Mark Browning | Director of Instruction Laura Lamash |
| Jerry Etingoff | District Negotiator Keith Olivet |
| David Hanson – arrived 7:01pm | School District Attorney Michael Sherwood |
| John Hroncich | District Clerk Kay Ellis |
| Glenna Pitarresi – ABSENT | Director of Special Education Anne Tristan |
| Michon Stuart |  |
| Phyllis Wiley – ABSENT |  |

Executive Session commenced at 7:01 PM in the small conference room of the Administration Building.

Recommendations and annual reviews of the Committee on Special Education and the Committee on Preschool Special Education were on the agenda. Board members had copies of the IEPs for each student made available to them the week prior to the meeting and had reviewed them. Board members gave due consideration to each case before voting.

On motion by Jerry Etingoff, second by Mark Browning, the Board voted 7 to 0 to accept the recommendations and annual reviews of the Committee on Special Education and the Committee on Preschool Special Education for all students considered.

The Board reviewed the proposed §75 charges against an employee. A staffing proposal was discussed.

The session was adjourned at 7:22 PM.

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Kay Ellis, District Clerk

Vestal Central Schools

Vestal, New York

BOARD OF EDUCATION

EXECUTIVE SESSION #2

Tuesday, August 27, 2013

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| PRESENT: | ALSO PRESENT: |
| Kim Myers, President | Superintendent Mark LaRoach |
| Joan Miller, Vice President | Director of Instruction Laura Lamash |
| Mark Browning | School Business Administrator Jeffrey Ahearn |
| Jerry Etingoff | District Negotiator Keith Olivet |
| David Hanson | School District Attorney Michael Sherwood |
| John Hroncich | District Clerk Kay Ellis – dismissed 8:20pm |
| Glenna Pitarresi – ABSENT |  |
| Michon Stuart |  |
| Phyllis Wiley – ABSENT |  |

Executive Session commenced at 8:15 PM in the small conference room of the Administration Building.

The Board discussed the status of negotiations with all District bargaining units.

The session was adjourned at 8:55 PM.

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Kay Ellis, District Clerk

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