Vestal Central Schools

Vestal, New York

BOARD OF EDUCATION

REGULAR MEETING

Tuesday, March 25, 2014

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| PRESENT: | ALSO PRESENT: |
| Kim Myers, President | Superintendent Mark LaRoach |
| Joan Miller, Vice President | School Business Administrator Jeffrey Ahearn |
| Mark Browning | Director of Instruction Laura Lamash |
| Jerry Etingoff | District Negotiator Keith Olivet |
| David Hanson | School District Attorney Michael Sherwood |
| John Hroncich | District Clerk Kay Ellis |
| Glenna Pitarresi | Student Government Representative Nate Grossman |
| Michon Stuart | About 26 Visitors |

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| The Board meeting was called to order at 7:02 PM by Board President Kim Myers in the Board Conference Room of the Administration Building. The Pledge of Allegiance was recited. | #313-14  Call to Order and Pledge of Allegiance |
| The public hearing regarding changes to the District’s Code of Conduct was opened. The change is the inclusion of electronic cigarettes to the list of prohibited items. No public comment was heard. The hearing was closed. | #314-14  Public Hearing |
| On motion by David Hanson, second by Joan Miller, the Board voted 8 to 0 to adjourn immediately into Executive Session to discuss recommendations from the Committee on Special Education and the Committee on Preschool Special Education and to review the status of a personnel issue. | #315-14  Executive Session |
| The Board returned to open session at 7:48 PM. |  |
| On motion by Mark Browning, second by John Hroncich, the Board voted 8 to 0 to approve the minutes of the March 11, 2014 meeting as written. | #316-14  Approval of Minutes |
| None. | #317-14  Public Comments on Agenda Items |
| Student Government Representative:  --The student exchange with Binghamton High School is being finalized; 20 students from each school will participate.  --Students just returned last week from a French exchange.  --National Honor Society Movie Night is being scheduled.  --Spring sports start tonight with lacrosse.  Board President Kim Myers reported:  --Liaisons: the middle school musical was held last weekend. District Council donated $850 to Dollars for Scholars. The Mock Trial team won last week and will be going on to the finals. Winterguard came in first place in the last two competitions. Glenwood’s March Madness event was very successful. Their Barnes & Noble fundraiser will be May 4th.  --The middle school musical was a great performance, with many thanks to the students, staff and volunteers who helped.  --The Chinese Club will have a Barnes & Noble fundraiser on April 17th.  --Senior High students will visit Spain over spring break.  --BOCES Annual Business Meeting will be April 9th at 5:30pm.  --Four teams will compete in the state Odyssey of the Mind tournament on April 12th.  Superintendent Mark LaRoach reported:  --A one-time scholarship of $500 has been established to honor Joan Snyder’s recent retirement.  --Two staff members are being recommended for tenure: Gregory Harris and Jessica Stark.  --The proposed 2014-15 budget was presented and reviewed. This presentation included state aid projections, expenditure reductions, class size information, anticipated revenue streams and reserve fund summaries. No personnel cuts or programs reductions are planned. The proposed levy is 2.85%, which is well below the maximum allowable levy figure of 3.83%. The Board will act on the proposed budget at the next meeting. | #318-14  Reports |
| On motion by Michon Stuart, second by Joan Miller, the Board voted 8 to 0 to accept Schedule A (Treasurer’s Report for February), Schedule B (Year-to-Date Report for February), Schedule C (Internal Auditor’s Report for February), and Schedule I (Budget Transfers); and approve Schedule P (Personnel).  Under Schedule P, the following changes in personnel were made: | #319-14  Acceptance of Schedules A, B, C and I; Approval of Schedule P |

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| SCHEDULE IP 4A | | | | | |
| TEMPORARY APPOINTMENT: INSTRUCTIONAL SUBSTITUTE | | | | | |
| The Superintendent of Schools hereby recommends the APPROVAL of the following INSTRUCTIONAL TEMPORARY APPOINTMENT (SUBSTITUTE): | | | | | |
| NAME | INSTRUCTIONAL LEVEL | CERTIFICATION | DEGREE | EFFECTIVE DATE | REMARKS |
| Pearlman, Michelle | Music | Initial | BM | 3/26/14 |  |

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| SCHEDULE IP 4B | | | | | | |
| TEMPORARY APPOINTMENT: ABOVE CONTRACT | | | | | | |
| Attached please find page 4 of a master list of above contract positions for the 2013-14 school year. We are asking for approval for the person, position and stipend that is underlined and in bold print. Board meeting date: March 25, 2014 | | | | | | |
| **Area of Appointment** | | **Area/Bldg** | Stipend | Posted | Name | APPROVED |
| INTRAMURALS | | | | | | |
| **Elementary** | **Spring** | | $500.00 |  | **Daglio, Steven** | 3/25/14 |

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| SCHEDULE IP 6 | | | | | | |
| TENURE APPOINTMENTS: INSTRUCTIONAL | | | | | | |
| The Superintendent of Schools hereby recommends the APPROVAL of the following INSTRUCTIONAL TENURA APPOINTMENTS: | | | | | | |
| NAME | POSITION | TENURE AREA | CERTIF | PROBATION PERIOD | EFFECTIVE DATE | REMARKS |
| Harris, Gregory | Music Teacher | Special Subject Area: Music | Professional | 9/1/12-6/30/14 | 9/1/14 | Previous NYS tenure |
| Stark, Jessica | Literacy Coach Teacher | Special Subject Area: Reading | Permanent | 9/1/12-6/30/14 | 9/1/14 | Previous NYS tenure |

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| SCHEDULE NIP 2 | | | | |
| RETIREMENTS: NON-INSTRUCTIONAL | | | | |
| The Superintendent of Schools hereby recommends the APPROVAL of the following NON-INSTRUCTIONAL RETIREMENTS: | | | | |
| NAME | POSITION | SHIFT/BLDG | EFFECTIVE DATE | REMARKS |
| Cuddihe, Gwen | Cook | Middle School | 9/22/14 |  |
| Doolittle, Mark | Teacher Aide (Monitor) | High School | 6/27/14 |  |

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| SCHEDULE NIP 4 | | | | | |
| PROBATIONARY APPOINTMENTS: NON-INSTRUCTIONAL | | | | | |
| The Superintendent of Schools hereby recommends the APPROVAL of the following NON-INSTRUCTIONAL PROBATIONARY APPOINTMENTS: | | | | | |
| NAME | POSITION | SHIFT/BLDG | PROBATION PERIOD | SALARY | REMARKS |
| DeGroat, Lisa | Teacher Aide | Middle School | 3/26/14-6/3/15 | TBD | 52 wk probationary period |
| Hoffman, Danielle | Teacher Aide | Middle School | 3/26/14-6/3/15 | TBD | 52 wk probationary period |
| \*Rought, Mary | Teacher Aide | Middle School | 3/26/14-6/3/15 | TBD | 52 wk probationary period |

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| SCHEDULE NIP 4A | | | | | |
| RESOLUTION FOR EMERGENCY CONDITIONAL APPOINTMENT | | | | | |
| PROBATIONARY APPOINTMENT: NON-INSTRUCTIONAL | | | | | |
| The Superintendent of Schools having advised the Board of Education that an emergency conditional appointment is necessary in relation to an appointment of an employee, and the Board having passed policy in relation of the safety of children, and the prospective employee having filed a statement regarding criminal convictions, and the Superintendent having forwarded to the State Education Department an application for conditional appointment and the fingerprints of the prospective employee, and on recommendation of the Superintendent, it is RESOLVED that the following emergency conditional appointment is hereby made and  BE IT FURTHER RESOLVED that this appointment shall expire upon the passage of 20 business days or the approval of the appointment of such individual, whichever occurs first. | | | | | |
| NAME | POSITION | SHIFT/BLDG | PROBATION PERIOD | SALARY | REMARKS |
| Rought, Mary | Teacher Aide | Middle School | 3/26/14-6/3/15 | TBD | 52 wk probationary period |

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| SCHEDULE NIP 8A | | | |
| TEMPORARY APPOINTMENTS/SUBSTITUTES: NON- INSTRUCTIONAL | | | |
| The Superintendent of Schools hereby recommends the APPROVAL of the following NOPN-INSTRUCTIONAL APPOINTMENTS SUBSTITUTES: | | | |
| NAME | POSITION | EFFECTIVE DATE | REMARKS |
| LaBare, Jaun | Custodian PT/S | 3/26/14 |  |
| \*Miller, Dusty | Teacher Aide PT/S | 3/26/14 |  |
| \*pending fingerprint clearance | | | |

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| SCHEDULE NIP 8A.A | | | |
| RESOLUTION FOR EMERGENCY CONDITIONAL APPOINTMENT | | | |
| TEMPORARY APPOINTMENTS/SUBSTITUTES: NON- INSTRUCTIONAL | | | |
| The Superintendent of Schools having advised the Board of Education that an emergency conditional appointment is necessary in relation to an appointment of an employee, and the Board having passed policy in relation of the safety of children, and the prospective employee having filed a statement regarding criminal convictions, and the Superintendent having forwarded to the State Education Department an application for conditional appointment and the fingerprints of the prospective employee, and on recommendation of the Superintendent, it is RESOLVED that the following emergency conditional appointment is hereby made and BE IT FURTHER RESOLVED that this appointment shall expire upon the passage of 20 business days or the approval of the appointment of such individual, whichever occurs first. | | | |
| NAME | POSITION | EFFECTIVE DATE | REMARKS |
| Miller, Dusty | Teacher Aide PT/S | 3/26/14 |  |

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| SCHEDULE NIP 10 | | | | |
| LEAVE OF ABSENCE: NON-INSTRUCTIONAL | | | | |
| The Superintendent of Schools hereby recommends the APPROVAL of the following NON-INSTRUCTIONAL LEAVE OF ABSENCE: | | | | |
| NAME | POSITION | SHIFT/BLDG | EFFECTIVE DATE | REASON |
| Carey, James | Bus Driver | Transportation | 2/10/14 (pm) – 3/14/14 | Medical reasons |

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| On motion by Jerry Etingoff, second by John Hroncich, the Board voted 8 to 0 to approve the following resolution: The Vestal Central School District Board of Education (the “Board”) has considered the condition of the Maintenance Building annex located at 201 Main Street, reviewed photographs of the structure in question at the February 25, 2014 Board meeting and consulted with the District’s insurance carrier. Based on all the information gathered, the District shall proceed with the demolition of this structure. | #320-14  Approval of Maintenance Building Demolition Project |
| On motion by David Hanson, second by Michon Stuart, the Board voted 8 to 0 to approve the following resolution: RESOLVED that the Vestal Central School District Board of Education, hereby declares the Vestal Central School District as the Lead Agency for purposes of the State Environmental Quality Review Act and regulations (SEQRA), associated with the Maintenance Building Demolition Project. | #321-14  SEQRA – Maintenance Building Demotion Project (Declaration) |
| On motion by David Hanson, second by Joan Miller, the Board voted 8 to 0 to approve the following resolution: WHEREAS, the Vestal Central School District Board of Education (the “Board”) has considered the effect upon the environment of the Maintenance Building Demolition Project listed in the State Environmental Quality Review Act Process Record Sheet submitted at this meeting, and  WHEREAS, the Board has received and reviewed the State Environmental Quality Review Act Process Record Sheet prepared and submitted in connection with the Project, now therefore  BE IT RESOLVED, that the Vestal Central School District Board of Education, acting as Lead Agency for purposes of the State Environmental Quality Review Act and regulations (SEQRA), hereby determines that the Project is a Type II action which will not have a significant impact on the environment and is not subject to review under SEQRA. | #322-14  SEQRA – Maintenance Building Demolition Project (Impact) |
| On motion by Jerry Etingoff, second by Joan Miller, the Board voted 8 to 0 to approve the following resolution: RESOLVED that the Board of Education authorizes the following textbook for use, as detailed in the attached memorandum:  Pearson Education Limited: Pearson Baccalaureate Economics; Developed Specifically for the IB Diploma; by Sean Maley and Jason Welker, Copyright 2011  List Price: $62.81 each | #323-14  Textbook Adoption |
| On motion by David Hanson, second by Glenna Pitarresi, the Board voted 8 to 0 to approve the following resolution: RESOLVED that the Board of Education, upon recommendation of the Purchasing Agent, declare the equipment listed on the attachment as obsolete and authorizes her to dispose of these items in accordance with Board Policy 5250. | #324-14  Declaration of Obsolete Equipment |
| On motion by Joan Miller, second by Michon Stuart, the Board voted 8 to 0 to approve the following resolution: RESOLVED, that the Board of Education pursuant to its authority under Section 1709(12) of the Education Law hereby accepts the following gift:  Description Approx. Value Donor Recipient  Cash Donation for $1,500.00 Vestal Diamond Vestal Central  Purchase of Committee School District  Athletic Uniforms | #325-14  Acceptance of Gift |
| On motion by Joan Miller, second by David Hanson, the Board voted 8 to 0 to approve the following resolution: RESOLVED, that the President or Vice-President of the Board of Education be authorized to sign an  agreement with the Union Endicott Central School District to provide Health and Welfare Services to  approximately 37 students residing in the Vestal Central School District attending non-public schools in the  Union Endicott Central School District during the 2013-14 school year at a cost of $299.85 per student. | #326-14  Health and Welfare Service Charges; Union Endicott Central School District |
| On motion by David Hanson, second by John Hroncich, the Board voted 8 to 0 to approve the following resolution: RESOLVED, that the President or Vice President of the Board of Education be authorized to sign a contract with Ann Marie VanNostrand to provide fitness instruction (Zumba) for regular District employees through June 30, 2014, at a rate of $30.00 per participant , per the terms of the attached agreement. | #327-14  Professional Services Agreement – VanNostrand |
| On motion by David Hanson, second by Joan Miller, the Board voted 8 to 0 to approve the following resolution:RESOLVED, that the President or Vice-President of the Board of Education be authorized to sign a service agreement with Harbridge Consulting Group (formerly Employee Benefit Solutions) to provide actuarial, consulting, and administrative services necessary to comply with Governmental Accounting Standard Numbers 43 and 45 and as detailed in the attached agreement, beginning July 1, 2013 through June 30, 2014. | #328-14  Contract with Harbridge Consulting Group |
| **Second Review of Policies:**  1332: Duties of the School District Treasurer (revised)  5120: School District Budget Hearing (revised)  5410: Purchasing (revised) On motion by Jerry Etingoff, second by Joan Miller, the Board voted 8 to 0 to approve these revised policies. **Initial Review of Policies:**  5323: Reimbursement for Travel/Meals/Refreshments (revised from former 6161)  5570: Financial Accountability (revised)  7310: Code of Conduct (revised)  7320: Alcohol, Tobacco, Drugs and Other Substances (Students) (revised) | #329-14  Policies |
| Michael Rotondi, 120 Tharp Street, Vestal, reported to the Board that 24 teams participated in the recent 3-on-3 basketball tournament. | #330-14  Voice of the Public |
| **Tuesday, April 8, 2014 –7:00 PM Regular Meeting**  Board Conference Room; Administration Building  **MONDAY, April 28, 2014 – 7:00 PM Regular Meeting**  Board Conference Room; Administration Building | #331-14  Future Meetings |
| On motion by David Hanson, second by Michon Stuart, the Board voted 8 to 0 to adjourn into Executive Session to discuss an update on negotiations and review of a response to a legal issue. | #332-14  Executive Session |
| On motion by David Hanson, second by Michon Stuart, the Board voted 8 to 0 to adjourn the meeting immediately. The meeting was adjourned at 10:01PM. | #333-14  Adjournment |

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Kay Ellis, District Clerk

Vestal Central Schools

Vestal, New York

BOARD OF EDUCATION

EXECUTIVE SESSION #1

Tuesday, March 25, 2014

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| PRESENT: | ALSO PRESENT: |
| Kim Myers, President | Superintendent Mark LaRoach |
| Joan Miller, Vice President | School Business Administrator Jeffrey Ahearn |
| Mark Browning | Director of Instruction Laura Lamash |
| Jerry Etingoff | District Negotiator Keith Olivet |
| David Hanson | School District Attorney Michael Sherwood |
| John Hroncich | District Clerk Kay Ellis-dismissed 7:10pm |
| Glenna Pitarresi |  |
| Michon Stuart | Anne Tristan, Director of Special Education |
|  | Wendy DeWind, Esq.  Angelo Catalano, Esq. |

Executive Session commenced at 7:06 PM in the small conference room of the Administration Building.

Recommendations and annual reviews of the Committee on Special Education and the Committee on Preschool Special Education were on the agenda. Board members had copies of the IEPs for each student made available to them prior to the meeting and had reviewed them. Board members gave due consideration to each case before voting.

On motion by Mark Browning, second by Joan Miller, the Board voted 7 to 0 to accept the recommendations and annual reviews of the Committee on Special Education and the Committee on Preschool Special Education for all students considered.

Glenna Pitarresi abstained from the vote.

The Board was updated on the status of a suspended staff member.

The session was adjourned at 7:47PM.

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Kay Ellis, District Clerk

Vestal Central Schools

Vestal, New York

BOARD OF EDUCATION

EXECUTIVE SESSION #2

Tuesday, March 25, 2014

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| PRESENT: | ALSO PRESENT: |
| Kim Myers, President | Superintendent Mark LaRoach |
| Joan Miller, Vice President | School Business Administrator Jeffrey Ahearn |
| Mark Browning | Director of Instruction Laura Lamash |
| Jerry Etingoff | District Negotiator Keith Olivet |
| David Hanson | School District Attorney Michael Sherwood |
| John Hroncich | District Clerk Kay Ellis – dismissed 9:15pm |
| Glenna Pitarresi |  |
| Michon Stuart |  |
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Executive Session commenced at 9:10 PM in the small conference room of the Administration Building.

The Board discussed an update on negotiations with VEA and reviewed a response to a legal issue.

The session was adjourned at 10:01 PM.

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Kay Ellis, District Clerk

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