

SUBJECT: APPOINTMENTS AND DESIGNATIONS BY THE BOARD OF EDUCATION**Appointments**

The Board is authorized to appoint individuals or organizations to positions which will facilitate the meeting of its responsibilities to the state, the school district, and the community. These appointments usually take place at the annual organizational meeting.

The following shall be appointed annually:

- a) District Clerk;
- b) Board of Education Clerical Support;
- c) District Treasurer;
- d) Deputy Treasurer;
- e) Tax Collector;
- f) Treasurer, High School Extraclassroom Activities Account;
- g) Treasurer, Middle School Extraclassroom Activities Account;
- h) Audit Committee;
- i) Financial Auditor;
- j) Internal Claims Auditor;
- k) Deputy Internal Claims Auditor;
- l) School Physician/Nurse Practitioner;
- m) 1st Committee on Special Education and Committee on Preschool Special Education;
- n) List of Impartial Hearing Officers;
- o) Legal Counsel;
- p) Employee Relations Counsel;
- q) Cooperative Health Insurance Consortium representative and alternate.

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The following must be appointed but need not be reappointed annually:

- a) Records Access/Management Officer;
- b) Asbestos Hazard Emergency Response Act (AHERA) Local Educational Agency (LEA) designee;
- c) Title IX/Section 504/ADA Compliance Officer;
- d) Liaison for Homeless Children and Youth;
- e) Chemical Hygiene Officer;
- f) FERPA Officer;

The following may also be appointed:

- a) Board Liaisons: BTSBA Legislative Committee representative; Senior High Student Government representative; District Planning Group representative; building liaisons; district-wide Safety Committee representative; Wellness Policy Advisory Committee representative; Board of Education Policy Committee representative; Town liaison; Audit Sub-Committee representative; Program Committee representative(s);
- b) 2nd Committee on Special Education

Designations

The following designations shall be made by the Board of Education at the Annual Organizational Meeting in July:

- a) Petty Cash Accounts and Signatories;
- b) Official Newspaper(s);
- c) Official Bank Depositories;
- d) Official Bank Signatories;
- e) Purchasing Officer;

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- f) Certifier of Payrolls;
- g) Designated Educational Official (DEO) to receive court notification regarding a student's sentence/adjudication in certain criminal cases and juvenile delinquency proceedings;
- h) School Pesticide Representative.

Authorizations

- a) Approval of attendance at conferences, conventions, workshops, and the like;
- b) Superintendent to approve budget transfers within limits prescribed by Commissioner's Regulation Section 170.2 and Board guidelines;
- c) Superintendent to apply for Grants in Aid (State and Federal) as appropriate;
- d) Other(s) as deemed appropriate/necessary.

McKinney-Vento Homeless Education Assistance Act, Section 722,
as reauthorized by the No Child Left Behind Act of 2001
29 Code of Federal Regulations (CFR) Section 1910.1450
Education Law Sections 305(31), 1709 and 2503

Historical Notes: Resolution 0.3.0-1 Appointments Made at Reorganization Meeting 7/5/89
Former Policy 0.1.5 Liaison Posts 12/22/70
Amended 3/3/98
Adopted 1/26/10
Amended 8/10/10
Amended 5/10/11
Amended 2/26/13