

VESTAL CENTRAL SCHOOL DISTRICT

2022-2023 Staff Calendar

BOE APPROVED 04/05/2022
Revised 04/07/2022

July							August							September (17)							October (20)						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2	1	2	3	4	5	6						1	2	3							1
3	4	5	6	7	8	9	7	8	9	10	11	12	13	4	5	6	7	8	9	10	2	3	4	5	6	7	8
10	11	12	13	14	15	16	14	15	16	17	18	19	20	11	12	13	14	15	16	17	9	10	11	12	13	14	15
17	18	19	20	21	22	23	21	22	23	24	25	26	27	18	19	20	21	22	23	24	16	17	18	19	20	21	22
24	25	26	27	28	29	30	28	29	30	31	25	26	27	28	29	30	23	24	25	26	27	28	29				
31																			30	31							

November (18)							December (16)							January (20)							February (18)								
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S		
			1	2	3	4	5					1	2	3	1	2	3	4	5	6	7					1	2	3	4
6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14	5	6	7	8	9	10	11		
13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21	12	13	14	15	16	17	18		
20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28	19	20	21	22	23	24	25		
27	28	29	30	25	26	27	28	29	30	31	29	30	31	26	27	28													

Regents Exams - January 24 - 27

March (22)							April (14)							May (21)							June (16)								
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S		
				1	2	3	4						1	1	2	3	4	5	6					1	2	3			
5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10		
12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20	11	12	13	14	15	16	17		
19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27	18	19	20	21	22	23	24		
26	27	28	29	30	31	23	24	25	26	27	28	29	28	29	30	31	25	26	27	28	29	30							

Regents Exams - June 15 - 23
& June 24 Rating Day

- Instructional Only
- Superintendent's Inservice Days
- Non-Instructional Only
- Early Release Days
- Instructional & Non-Instructional Combined
- Student & Instructional Only
- HOLIDAYS (Legal)**
- Independence Day..... July 4, 2022
- Labor Day..... September 5, 2022
- Columbus Day..... October 10, 2022
- Veterans' Day..... November 11, 2022
- Thanksgiving Day..... November 24, 2022
- Christmas Day..... December 26, 2022 (observed)
- New Year's Day..... January 2, 2023 (observed)
- Martin Luther King Day..... January 16, 2023
- Presidents' Day..... February 20, 2023
- Memorial Day..... May 29, 2023
- Juneteenth..... June 19, 2023

- OTHER PAID HOLIDAYS**
- Wednesday Before Thanksgiving..... November 23, 2022
 - Friday After Thanksgiving..... November 25, 2022
 - Friday Before Christmas..... December 23, 2022
 - Tuesday After Christmas..... December 27, 2022
 - Friday Before New Year's Day..... December 30, 2022

- OTHER DAYS OFF (Student & Instructional Only)**
- December 28, 29, 2022
 - February 17, 2023
 - April 7 - 14, 2023
 - May 26, 2023

10-month staff work 9/1/2022 - 6/30/2023
10.5 month staff work 8/18/2022 - 6/30/2023
11-month staff work 8/4/2022 - 6/30/2023

PRIORITY OF MAKEUP DAYS

- 1 February 17
- 2 May 26

SUPERINTENDENT'S INSERVICE DAYS

- September 6, 2022
- September 7, 2022
- March 10, 2023

MONTHLY SUMMARY PUPIL ATTENDANCE DAYS

September	17
October	20
November	18
December	16
January	20
February	18
March	22
April	14
May	21
June	16
	182

TOTAL POSSIBLE DAYS OF ATTENDANCE (Instructional)

Student Attendance Days	182
Superintendent's Inservice Days	3
Paid Legal Holidays.....	10
Other Paid Holidays	5
	200

**2022-2023
Pay Period Schedule**

For - **Teachers
Paraprofessionals**
**10 month -
21 pays or
26 pays**

For - **Bus Drivers &
Attendants**
21 pays
School Lunch
**21 pays or
26 pays**

For - **Administrators
Clerical
Auto Mechanics
Facilities & Operations**
**26 pays - 12 month
23 pays - 11 month ★
21 pays - 10 month ✿**

September 15 ✿
 29
October 13
 27
November 10
 23 ◆
December 8
 22
January 5
 19
February 2
 16
March 2
 16
 30
April 13
 27
May 11
 25
June 8
 22 ★

September 15 ✿
 29
October 13
 27
November 10
 23 ◆
December 8
 22
January 5
 19
February 2
 16
March 2
 16
 30
April 13
 27
May 11
 25
June 8
 22 ★

July 7
 21
August 4
 18 ★
September 1
 15 ✿
 29
October 13
 27
November 10
 23 ◆
December 8
 22
January 5
 19
February 2
 16
March 2
 16
 30
April 13
 27
May 11
 25
June 8
 22 ★

- ✿10 months - Payment starts September 15, 2022
- ★11 months - Payment starts August 18, 2022
- { 26 payrolls - Final check on June 22, 2023, includes 1 regular pay plus multiple check equal to 5 salary payments OR
- { 21 payrolls - No multiple check on June 22, 2023
- ◆Payroll day falls on Wednesday
- ❖Hourly employees shall receive their first pay in accordance with the following schedule:

<u>Position</u>	<u>Dates</u>	<u>Eligible Hours for 1st Payroll</u>
Bus Drivers, Standbys, Attendants	9/7, 9/8, 9/9	4 hrs. per day, up to 12 hrs. (split-run, up to 6 hrs.)

Note: Time sheets for the hourly employees noted above should be submitted on 9/7 with hours for 9/7, 9/8 and 9/9 only. Any hourly employee absences on 9/7, 9/8 and 9/9 should be reported to the Personnel Office by the close of the business day, 9/9.

Reminder: Last regular bi-weekly payroll in fiscal '22-'23 will be **6/22/23**.