



CALENDAR FOR THE 2023 ANNUAL MEETING - LEGAL REQUIREMENTS
PUBLIC SCHOOL BUDGET VOTE DAY - TUESDAY, MAY 21, 2024

DATE	ACTION
January 2024	Meetings with Budget builders
February 2024	Present 2024-25 preliminary budget forecast and budget assumptions to School Board
March 1, 2024	Maximum Allowable Tax Levy due to New York State
March 2024	Budget updates at School Board meetings.
March 26, 2024	Board of Education to adopt potential Capital Project Referendum (45 days before May 21 – which is April 6, 2024)
April 3 – 8, 2024	First legal notices published in Press & Sun-Bulletin and Vestal Town Crier. (Must be published at least 4 times in the next 7 weeks.)
April 2024	Prepare Absentee Ballot applications... Appointment of Clerks and Inspectors.
April 22, 2024	First Expenditure Statement due from School Board candidates... Adoption of 2024-25 Budget and Property Tax Report Card by Board of Education... Deadline for submission of petitions for School Board candidates, 30 days before election. (Petitions must have 20 eligible signatures.)
April 23, 2024	Drawing for Board of Education candidates' position on ballot at 9 a.m... Submit Property Tax Report Card to SED within 24 hours of BOE adoption.
April 26, 2024	Military ballots must be distributed no later than 25 days prior to Budget Vote.
May 2024	Conduct Voter Registration with Board of Registration.
May 1 – 8, 2024	Summary of budget proposal available at each school building, District office, Vestal Public Library, & District website; Budget Newsletter mailed to residents.
May 14, 2024	School Board Meeting & Annual Public Budget Hearing, 6 p.m., Clayton Avenue
May 15, 2024	Six-Day Budget Notice postcard distributed
May 15 – 20, 2024	Registration lists available for inspection.
Thru May 20, 2024	District Clerk must maintain list of names of all individuals provided with absentee ballots. (List is subject to public inspection and legal challenge until the day of election.)
May 21, 2024	Public vote on School Budget, Bus proposition, & Election of School Board members... Annual Board of Education meeting and certification of Vote.
May 22, 2024	Send certified copy of election results to BOCES and NYSED.
June 18, 2024	Statewide Budget Re-Vote Day.