

# POLICY

2011      2120  
Internal Operations

## **SUBJECT: BOARD MEMBER TRAINING**

Training requirement for Board members in the first year of their first term as a Board member is two-fold.

### **Training on Financial Oversight, Accountability and Fiduciary Responsibilities**

Within the first year of election or appointment, each Board member must complete a minimum of six (6) hours of training on the financial oversight, accountability and fiduciary responsibilities of a school board member.

Re-elected Board members are not required to repeat this training. Additionally, re-training is not required if the Board member has previously fulfilled this requirement as a first-term member of a component school district.

### **Training on Powers, Functions and Duties of Board Members and Other Authorities**

Beginning July 1, 2011 and thereafter, in addition to the above training, during the first year of Board member's first term, he/she shall be required to complete a training course acquainting them with the powers, functions and duties of Boards of Education, as well as the powers and duties of other governing and administrative authorities affecting public education.

Re-elected Board members shall not be required to repeat this training.

### **Curricula and Compliance**

Training shall be approved by the Commissioner of Education in consultation with the State Comptroller. Providers shall be approved by the Commissioner.

Upon completing the required training, the Board member shall file a certificate of completion, issued by the provider of the training, with the District Clerk. Actual and necessary expenses incurred by a Board member in complying with these requirements are a lawful charge of the District.

Education Law Section 2102-a  
8 New York Code of Rules and Regulations (NYCRR) Section 170.12(a)

Adopted 1/26/10  
Amended 12/20/11