

VESTAL CENTRAL SCHOOL DISTRICT

2019-2020 Staff Calendar

BOE APPROVED 06/04/2019

July							August							September (18)							October (21)						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6					1	2	3	1	2	3	4	5	6	7			1	2	3	4	5
7	8	9	10	11	12	13	4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12
14	15	16	17	18	19	20	11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19
21	22	23	24	25	26	27	18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26
28	29	30	31	25	26	27	28	29	30	31	29	30	27	28	29	30	31										

November (16)							December (15)							January (21)							February (18)						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2	1	2	3	4	5	6	7				1	2	3	4							1
3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11	2	3	4	5	6	7	8
10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18	9	10	11	12	13	14	15
17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25	16	17	18	19	20	21	22
24	25	26	27	28	29	30	29	30	31	26	27	28	29	30	31	23	24	25	26	27	28	29					

March (20)							April (16)							May (18)							June (20)						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7				1	2	3	4						1	2	1	2	3	4	5	6	
8	9	10	11	12	13	14	5	6	7	8	9	10	11	3	4	5	6	7	8	9	7	8	9	10	11	12	13
15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	15	16	17	18	19	20
22	23	24	25	26	27	28	19	20	21	22	23	24	25	17	18	19	20	21	22	23	21	22	23	24	25	26	27
29	30	31	26	27	28	29	30	24	25	26	27	28	29	30	28	29	30	28	29	30							

Regents Exams - January 21 - 24

Regents Exams - June 2,
June 17 - 25 & June 26 Rating Day

 Instructional Only Superintendent's Inservice Days

10-month staff work 9/1/2019 - 6/30/2020

 Non-Instructional Only

11-month staff work 8/5/2019 - 6/30/2020

 Instructional & Non-Instructional Combined

**PRIORITY OF
MAKEUP DAYS**

**MONTHLY SUMMARY
PUPIL ATTENDANCE DAYS**

 Student & Instructional Only

- 1 May 21
- 2 May 22
- 3 April 13
- 4 March 13

September	18
October	21
November	16
December	15
January	21
February	18
March	20
April	16
May	18
June	20
	183

HOLIDAYS (Legal)

- Independence Day..... July 4, 2019
- Labor Day..... September 2, 2019
- Columbus Day..... October 14, 2019
- Veterans' Day..... November 11, 2019
- Thanksgiving Day..... November 28, 2019
- Christmas Day..... December 25, 2019
- New Year's Day..... January 1, 2020
- Martin Luther King Day..... January 20, 2020
- Presidents' Day..... February 17, 2020
- Memorial Day..... May 25, 2020

**SUPERINTENDENT'S
INSERVICE DAYS**

- September 3 & 4, 2019
- October 11, 2019
- March 12, 2020

OTHER PAID HOLIDAYS

- Wednesday Before Thanksgiving..... November 27, 2019
- Friday After Thanksgiving..... November 29, 2019
- Tuesday Before Christmas..... December 24, 2019
- Thursday After Christmas..... December 26, 2019

OTHER DAYS OFF (Student & Instructional Only)

- November 5, 2019
- December 23, 27, 30, 31, 2019
- February 14, 2020
- March 13, 2020
- April 6 - 13, 2020
- May 21-22, 2020

**TOTAL POSSIBLE DAYS OF ATTENDANCE
(Instructional)**

Student Attendance Days	183
Superintendent's Inservice Days	4
Paid Legal Holidays.....	9
Other Paid Holidays	<u>4</u>
	200

2019-2020 Pay Period Schedule

For - **Teachers
Paraprofessionals**

**10 month -
21 pays or
26 pays**

For - **Bus Drivers &
Attendants**

21 pays

**School Lunch
21 pays or
26 pays**

For - **Administrators
Clerical
Auto Mechanics
Facilities & Operations**

**26 pays - 12 month
23 pays - 11 month ★
21 pays - 10 month ❁**

September	12	❁ ❁
	26	
October.....	10	
	24	
November	7	
	21	◆
December	5	
	19	
January	2	
	16	
	30	
February	13	
	27	
March.....	12	
	26	
April	9	
	23	
May.....	7	
	21	
June.....	4	
	18	✦

September	12	❁ ❁
	26	
October.....	10	
	24	
November	7	
	21	◆
December	5	
	19	
January	2	
	16	
	30	
February	13	
	27	
March.....	12	
	26	
April	9	
	23	
May.....	7	
	21	
June.....	4	
	18	✦

July	3	
	18	
August	1	
	15	★
	29	
September	12	❁ ❁
	26	
October.....	10	
	24	
November	7	
	21	◆
December	5	
	19	
January	2	
	16	
	30	
February	13	
	27	
March.....	12	
	26	
April	9	
	23	
May.....	7	
	21	
June.....	4	
	18	✦

❁ 10 months - Payment starts September 12, 2019

★ 11 months - Payment starts August 15, 2019

{ 26 payrolls - Final check on June 18, 2020, includes 1 regular pay plus multiple check
equal to 5 salary payments OR
{ 21 payrolls - No multiple check on June 18, 2020

◆ Payroll day falls on Tuesday

❁ Hourly employees shall receive their first pay in accordance with the following schedule:

Position	Dates	Eligible Hours for 1st Payroll
Bus Drivers, Standbys, Attendants	9/4, 9/5, 9/6	4 hrs. per day, up to 12 hrs. (split-run, up to 6 hrs.)

Note: Time sheets for the hourly employees noted above should be submitted on 9/5 with hours for 9/4, 9/5 and 9/6 only. Any hourly employee absences on 9/4, 9/5 and 9/6 should be reported to the Personnel Office by the close of the business day, 9/6.

Reminder: Last regular bi-weekly payroll in fiscal '19-'20 will be **6/18/20**.