



March 2019

ADMINISTRATIVE OFFICES

201 Main Street

VESTAL, NEW YORK 13850

Dear Prospective Board of Education Candidate:

Thank you for your interest in considering running for a seat on the Vestal Central School District's Board of Education. The following information describes the process for prospective Board candidates:

Procedure for Filing of Petitions:

- ✓ Each petition shall have the original signature of at least **30** qualified residents of the district and shall state the address of each signer. In order to be sure of the legality of the petitions, candidates are urged to file more than the minimum number. Legal names must be used; initials/nicknames are not acceptable. Names and addresses must be readable and identifiable on the county election registration list. Illegible entries will not be counted. No post office box addresses are allowed. **Spouses/family members are not allowed to sign for each other.**
- ✓ **Petitions must be filed no later than Monday, April 22, 2019 at 5:00 PM in the District Clerk's office in the Administration Building, 201 Main Street, Vestal, NY.**

Position on the Ballot:

- ✓ On Tuesday, April 23, 2019, at 4:00 PM in the Administration Building, the order that the names shall appear on the ballot will be determined by lot. Candidates may attend in person or by proxy; if neither, the Clerk or her designee is authorized to act as proxy. A waiver is enclosed.

Candidate Information:

- ✓ The District's Budget Newsletter will contain the name, photo, and a brief profile of each candidate. Please turn this information in when you return your petition, or earlier, if possible. The Board of Education candidate's summary form is enclosed.

Expense Statements:

- ✓ Candidates are required to file sworn statements of campaign expenses. The District has devised a form to be used. Three copies are enclosed. Dates they are due in the District Clerk's office are stated on the forms.

Other Information:

- ✓ Three (3) three-year positions are open. Petitioners state they nominate the candidates whose petitions they are signing. Candidates do not file for a specific vacancy. The three candidates receiving the largest number of votes shall be entitled to the three 3-year terms.
- ✓ New York State has mandated six-hour training for new school board members on school board governance and fiscal oversight. These trainings must be completed within the first year of service.
- ✓ Additional reading material is available in the District Clerk's office, if you are interested.
- ✓ ***Broome Tioga School Board Association has scheduled a workshop for prospective candidates on March 13, 2019 at 7:00pm in the BOCES Instructional Support Center on Glenwood Road in Binghamton.***

If you have questions, please feel free to contact me at 757-2265. Thank you.

Kay Ellis, District Clerk

Enc.

Challenge

Support

Foster

Invest