

VESTAL CENTRAL SCHOOL DISTRICT

REVISED 2021-2022 Staff Calendar

BOE APPROVED 08/10/2021

July							August							September (16)							October (20)						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3	1	2	3	4	5	6	7			1	2	3	4						1	2	
4	5	6	7	8	9	10	8	9	10	11	12	13	14	5	6	7	8	9	10	11	3	4	5	6	7	8	9
11	12	13	14	15	16	17	15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16
18	19	20	21	22	23	24	22	23	24	25	26	27	28	19	20	21	22	23	24	25	17	18	19	20	21	22	23
25	26	27	28	29	30	31	29	30	31					26	27	28	29	30			24	25	26	27	28	29	30
																					31						

November (18)							December (16)							January (20)							February (18)						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6				1	2	3	4							1			1	2	3	4	5
7	8	9	10	11	12	13	5	6	7	8	9	10	11	2	3	4	5	6	7	8	6	7	8	9	10	11	12
14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15	13	14	15	16	17	18	19
21	22	23	24	25	26	27	19	20	21	22	23	24	25	16	17	18	19	20	21	22	20	21	22	23	24	25	26
28	29	30					26	27	28	29	30	31		23	24	25	26	27	28	29	27	28					
													30	31													
													Regents Exams - January 25 - 28														

March (22)							April (16)							May (20)							June (17)						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5						1	2	1	2	3	4	5	6	7				1	2	3	4
6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11
13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18
20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25
27	28	29	30	31			24	25	26	27	28	29	30	29	30	31				26	27	28	29	30			
																			Regents Exams - June 15 - 23 & June 24 Rating Day								

- Instructional Only
- Superintendent's Inservice Days
- Non-Instructional Only
- Instructional & Non-Instructional Combined
- Student & Instructional Only
- HOLIDAYS (Legal)**
 - Independence Day..... July 5, 2021 (observed)
 - Labor Day..... September 6, 2021
 - Columbus Day..... October 11, 2021
 - Veterans' Day..... November 11, 2021
 - Thanksgiving Day..... November 25, 2021
 - Christmas Day..... December 24, 2021 (observed)
 - New Year's Day..... December 31, 2021 (observed)
 - Martin Luther King Day..... January 17, 2022
 - Presidents' Day..... February 21, 2022
 - Memorial Day..... May 30, 2022
 - Juneteenth..... June 20, 2022 (observed)

- OTHER PAID HOLIDAYS**
- Wednesday Before Thanksgiving..... November 24, 2021
 - Friday After Thanksgiving..... November 26, 2021
 - Thursday Before Christmas..... December 23, 2021
 - Thursday Before New Year's Day..... December 30, 2021

- OTHER DAYS OFF (Student & Instructional Only)**
- December 27 - 29, 2021
 - February 18, 2022
 - April 11 - 15, 2022
 - May 27, 2022

10-month staff work 9/1/2021 - 6/30/2022
 10.5 month staff work 8/18/2021 - 6/30/2022
 11-month staff work 8/4/2021 - 6/30/2022

**PRIORITY OF
MAKEUP DAYS**

- 1 February 18
- 2 May 27
- 3 April 11
- 4 April 12

**SUPERINTENDENT'S
INSERVICE DAYS**

- September 7, 2021
- September 8, 2021
- March 11, 2022

**MONTHLY SUMMARY
PUPIL ATTENDANCE DAYS**

September	16
October	20
November	18
December	16
January	20
February	18
March	22
April	16
May	20
June	17
	183

**TOTAL POSSIBLE DAYS OF ATTENDANCE
(Instructional)**

Student Attendance Days	183
Superintendent's Inservice Days	3
Paid Legal Holidays.....	10
Other Paid Holidays	4
	200

**2021-2022
Pay-Period Schedule**

**For - Teachers
Paraprofessionals**

**10 month -
21 pays or
26 pays**

**For - Bus Drivers &
Attendants**

21 pays

**School Lunch
21 pays or
26 pays**

**For - Administrators
Clerical
Auto Mechanics
Facilities & Operations**

**26 pays - 12 month
23 pays - 11 month ★
21 pays - 10 month ✪**

		July	8
			22
		August	5
			19 ★
		September	2
			16 ✪
			30
September	16 ✪	October	14
	30		28
October	14	November	10 ◆
	28		24 ◆
November	10 ◆	December	9
	24 ◆		22 ◆
December	9	January	6
	22 ◆		20
January	6	February	3
	20		17
February	3	March.....	3
	17		17
March.....	3		31
	17	April	14
	31		28
April	14	May.....	12
	28		26
May.....	12	June.....	9
	26		23 ✪
June.....	9		
	23 ✪		

✪ 10 months - Payment starts September 16, 2021

★ 11 months - Payment starts August 19, 2021

{ 26 payrolls - Final check on June 23, 2022, includes 1 regular pay plus multiple check
equal to 5 salary payments OR
21 payrolls - No multiple check on June 23, 2022

◆ Payroll day falls on Wednesday

❖ Hourly employees shall receive their first pay in accordance with the following schedule:

Position	Dates	Eligible Hours for 1st Payroll
Bus Drivers, Standbys, Attendants	9/8, 9/9, 9/10	4 hrs. per day, up to 12 hrs. (split-run, up to 6 hrs.)

Note: Time sheets for the hourly employees noted above should be submitted on 9/8 with hours for 9/8, 9/9 and 9/10 only. Any hourly employee absences on 9/8, 9/9 and 9/10 should be reported to the Personnel Office by the close of the business day, 9/10.

Reminder: Last regular bi-weekly payroll in fiscal 22021- 22 will be **6/23/22**.