

Vestal Central School District  
Vestal, New York 13850

PLEASE POST

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Vacancy 2022-71  
**\*\*SENIOR TYPIST \*\***

**INTERNAL TRANSFER INTENTIONS AND EXTERNAL APPLICATIONS ARE INVITED FOR CONSIDERATION FOR THE FOLLOWING ANTICIPATED POSITION:**

<b>LOCATION:</b>	<b>Administration - Personnel</b>
<b>TYPE OF POSITION:</b>	<b>Senior Typist (12 month position)</b>
<b>QUALIFICATIONS:</b>	<b>As Per Civil Service Regulations (Competitive Position)</b>
<b>SALARY:</b>	<b>As Per Contract: ASA</b>
<b>EFFECTIVE DATE:</b>	<b>As Soon As Possible</b>

Persons interested in consideration for this position should send a letter of interest, resume, signed application, and 3 letters of reference by **July 8, 2022**.

The application may be completed and printed for signature from [HERE](#).  
\*\*\*For more information on the Civil Service process for competitive positions, please refer to [Civil Service Exams | Broome County \(gobroomecounty.com\)](#)\*\*\*

All completed and signed application materials should be emailed to: [personnel@vestal.k12.ny.us](mailto:personnel@vestal.k12.ny.us) in **ONE** PDF file **OR** mailed to the attention of: Personnel Department, Vestal Central School District, 201 Main Street, Vestal, NY 13850.

**Transfer letters of interest should be received by July 8, 2022.**

**VESTAL IS AN EQUAL OPPORTUNITY EMPLOYER**